

BUSINESS EXPENSES RECORD

TAX YEAR ENDED//

DATE EXPENSE INCURRED	DATE DOCUMENT MADE OUT	NAME OR BUSINESS NAME OF SUPPLIER	NATURE OF GOODS OR SERVICES	AMOUNT OF EXPENSE	GST	REF No.
<h1>SAMPLE</h1> <p>© Zions Pty Limited</p>						
PROGRESSIVE TOTAL						

BUSINESS EXPENSES SUMMARY

INCOME YEAR ENDED/...../.....

MONTH	Accommodation	Sustenance	Parking/ Tolls								TOTALS	GST
JULY												
AUGUST												
SEPTEMBER												
OCTOBER												
NOVEMBER												
DECEMBER												
JANUARY												
FEBRUARY												
MARCH												
APRIL												
MAY												
JUNE												
TOTALS												

SAMPLE

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